



SRI KRISHNA DUTT ACADEMY

Recognized by NCTE & Affiliated to University of Lucknow

2D/HS-1, Vrindavan Yojna, Raibareilly Road, Lucknow, Ph. : 2443963, 7080111596

IT policies

Creating IT policies for Shri Krishna Dutt Academy involves outlining guidelines and regulations to govern the usage of technology resources within the institution. All teaching staff member use the ICT in the classrooms and laboratories whenever needed, the different educational sites are shown to the students with the help of digital device. Educational campuses have major requirements of user access, control over bandwidth consumption, and differentiated policy control for management faculty's access and student's access. Here's a basic outline:

Acceptable Use Policy (AUP):

- ❖ Define acceptable uses of IT resources (computers, internet, email, software, etc.).
- ❖ Prohibit activities such as unauthorized access, hacking, harassment, or distribution of sensitive information.
- ❖ Specify consequences for violating the Acceptable Use Policy.

Email and Communication Policy

- ❖ Outline appropriate use of email for academic and administrative purposes.
- ❖ Address privacy and confidentiality concerns.
- ❖ Specify guidelines for professional communication.

Internet Usage Policy:

- ❖ Regulates Internet for educational and research purposes.
- ❖ Prohibit accessing inappropriate or malicious websites.
- ❖ Sets guidelines for downloading software and files from the Internet.
- ❖ Wi-Fi connectivity is available 300 mbps in the principal chamber, office-room, library
CCTV is installed in throughout the campus.

- ❖ Internet facility is provided to the faculty and students can avail the Wi-Fi facilities 24*7, 365 days.

Data Security and Privacy Policy:

- ❖ Outline procedures for protecting sensitive data (student records, financial information, etc.).
- ❖ Specify who has access to confidential information and under what circumstances.
- ❖ Establishes procedures for data backup and recovery.
- ❖ Ensures the confidentiality, Integrity and availability of data.

Bring Your Own Device (BYOD) Policy:

- ❖ Outline rules for use of personal devices on the Academy's network.
- ❖ Address security measures such as antivirus software, encryption, and password protection.
- ❖ Specify responsibilities of both the institution and users regarding device management and support.
- ❖ Requires antivirus software and regular updates for all devices.

Network Security Policy:

- ❖ Outline measures to secure the school's network infrastructure.
- ❖ Specify requirements for firewalls, antivirus software, and regular security updates.
- ❖ Address procedures for reporting security incidents or breaches.
- ❖ All the computers are updated on regular basis.
- ❖ Anti-virus is regularly updated on all computer

Software Licensing and Copyright Policy:

- ❖ Ensure compliance with software licensing agreements.
- ❖ Prohibit the installation of unauthorized software.
- ❖ Educate users about copyright laws and intellectual property rights.

Technology Procurement and Maintenance Policy:

- ❖ Define procedures for acquiring and maintaining IT equipment and software.
- ❖ Specify budget allocation, vendor selection criteria, and warranty/support agreements.

- ❖ Address responsible use and care of equipment.

Disaster Recovery and Business Continuity Policy:

- ❖ Outline procedures for data backup and recovery in case of system failures or disasters.
- ❖ Specify roles and responsibilities during emergencies.
- ❖ Test and update the plan regularly.

Social Media Policy:

- ❖ Define acceptable use of social media platforms for both staff and students.
- ❖ Address privacy, confidentiality, and reputation management concerns.
- ❖ Specify guidelines for representing the institution on social media.

These policies should be communicated clearly to all staff and stakeholders, and regular training should be provided to ensure compliance. Additionally, it's important to review and update these policies regularly to adapt to new technologies and security threats.

Scan & Pay



BHIM UPI

Shri Krishna Dutt Academy
2d/hc 1, 2d/hs-1,
Raibareilly Road Raibareilly Road Virndavan Yojana C
Lucknow, Lucknow
Uttar Pradesh-226002, IN

Account Number : 410164621554
Statement No. : 534500069944
Statement Date : 03-Jan-2024
Statement Due Date : 18-Jan-2024
Statement Time : 17:48:21

Summary Account Payable Statement

Statement as on 03-Jan-2024

JioBusiness

Particulars	Invoice Number	Amount (₹)
Current Payable for Connectivity Services (a)	C09E232400191529	2,834.84
Current Payable for Platform Services (b)	C09E232400079607	708.70
Current Payable (a+b)		3,543.54

Account Summary

Particulars	Amount (₹)
Previous Balance in Account (c)	0.00
Net Payable (a+b+c)	3,543.54

Payment Options

JioAutoPay



JioPay

Register with JioPay and get uninterrupted services*



ACH - (Direct Debit)

To set ACH mandate on your bank account get in touch with Jio representative.



Standing Instructions (Credit Card)

Set JioAutoPay on your Credit Card. To register visit www.jio.com/business/ and scroll down on the home page and click on Register for autopay of Invoice by credit card.

*Details under Important Information JioPay

PAN : AAECJ6878N

JioDigiPay



Selfcare Portal

Pay bills using credit/debit card/netbanking/ e-wallets/UPI on www.jio.com/business/.



NEFT/RTGS

You can do NEFT/RTGS payments/transfers by using Virtual A/C Code JIOE410164621554, IFSC Code YESB00GMSNOQ

Registered Office: RELIANCE RETAIL LIMITED
3rd Floor, Court House, Lokmanya Tilak Marg, Dhobi Talao, Mumbai
400002 Phone: CIN: U01100MH1999PLC120563



DIGITAL
LIFE

Your Statement & Payment History

3 Months Previous Statement		
30-SEP	30-JUN	31-MAY
₹ 3543.54	₹ 3543.54	₹ 1181.18

3 Months Payment History		
30-SEP	30-JUN	31-MAY
₹ 3267.94	-	₹ 3543.54

Important Information

Payments

1. In the event of non-payment, part payment or late payment of the outstanding amount by the due date, Reliance Jio Infocomm Limited (RJIL) and Jio Platforms Limited (JPL) reserves the right to disconnect services.
2. RRL has been appointed as a master collection agent and hence this statement has consolidated charges for Connectivity services from RJIL and Platform services from JPL.
3. The "Previous Balance in Account" is Balance Amount as on the statement date. Positive balance signifies that the respective amount has to be paid by the Customer and negative balance signifies that the respective amount is the excess balance in Customer's account.

Complaints & Service Requests

You can login to www.jio.com/business/ using your self-care credentials or write to us at businesscare@jio.com or call us at 18008899444.

Shri Krishna Dutt Academy
 Shri Krishna Dutt Academy-2D/HS-1-Lucknow w
 2D/HC 1, 2D/HS-1,
 RAIBAREILLY ROAD, RAIBAREILLY ROAD, VIRINDAVAN
 YOJANA, C,
 Lucknow, Lucknow,
 Uttar Pradesh-226002, India



BHIM UPI

Original for Recipient
 Account Number : 900440490432
 GST Bill Number : C09E232400191529
 Document Number : 523000230052
 Invoice Date : 01-Jan-2024
 Due Date : 18-Jan-2024

Place of Supply: 09 Uttar Pradesh

GST Registration Number: Not Available
 Organisation PAN : AABTS7777F

Connectivity Services

Your Connectivity Services Bill from 01-Oct-2023 to 31-Dec-2023

Refer following pages for details of charges

Payment Received (₹) -2,834.84	TDS Deducted / Reversed (₹) 0.00	Previous Adjustment (₹) 0.00	Previous Balance (₹) 0.00	Current Charges (₹) 2,834.84	Total Dues (₹) 2,834.84
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	Amount(₹)
1 Periodic Charges	
2 Usage Charges	
Premium / ISD	2,402.40
DATA	0.00
VAS	0.00
3 Other Periodic Charges	0.00
4 One Time Charges	0.00
5 Current Discount / Credit / Debit	0.00
6 Total Value of Charges	0.00
7 Current Taxable Charges	0.00
8 Taxes	0.00
CGST (9%)	2,402.40
SGST (9%)	216.22
	216.22
9 Bill Discount Including Tax	0.00
10 Security Deposit Charged	0.00
11 Security Deposit Returned	0.00
12 Waivers	0.00
Current Charges (7+8+9+10+11+12)	2,834.84

Payment Options



JioPay

Register with JioPay and get additional benefits.*

*Details under Important Information JioPay

JioAutoPay



ACH - (Direct Debit)

To set ACH mandate on your bank account get in touch with Jio representative.



Standing Instructions (Credit Card)

Set JioAutoPay on your Credit Card. To register visit www.jio.com/business/ and scroll down on the home page and click on Register for autopay of invoice by credit card.

We also accept Cash / Credit / Debit card at the Jio Store.

JioDigiPay



Selfcare Portal

Pay bills using credit/debit card/netbanking/ e-wallets/UPI on www.jio.com/business/



NEFT/RTGS

You can do NEFT/RTGS payments/transfers by using Virtual A/C Code JIOE410164621554, IFSC Code YESB0CMSNOC



GSTIN: 09AABC16363G1ZH PAN: AABC16363G

Registered Office: Reliance Jio Infocomm Limited
 Office-101, Saffron, Nr. Centre Point, Panchwati 5 Flata,
 Ambawadi, Ahmedabad-380006, Gujarat, India
 CIN: U72900GJ2007PLC105869

State Office: Reliance Jio Infocomm Limited
 4th floor, Abhikram Complex,
 2 - 7, Kori, Civil lines
 Meerut 250001 Uttar Pradesh

Get Registered Office:
 Vibhuti Khand, gandi Nagar
 8th And 9th Floor Flat No To 86v And 86w
 Corporate Chaurba 2 Phase 1
 Pincode 226010 Lucknow



DIGITAL LIFE

Shri Krishna Dutt Academy

Document Number: 523000230062

Invoice Date: 01-Jan-2024

Important Information

Tariff & Plans

- 1. No migration fee is chargeable for changing tariff plan.
- 2. No charge will be levied for any service without your explicit consent.
- 3. Data count represent count of total sessions.

Other Information

- 1. Reliance Jio Infocomm Limited reserves the right to change, from time to time, the terms and conditions of the contract by giving notice of the change.
- 2. In the event of non-payment, part payment or late payment of the outstanding amount by the due date, or in the case of nonpayment, Reliance Jio Infocomm Limited reserves the right to disconnect services.
- 3. TDS Certificate to be submitted within 30 days of filing statement of deduction of tax as per the provisions of Income-tax Act, 1961 read with Income-tax Rules, 1962. Non-adherence will lead to the reversal of the TDS amount posted, leading to service restriction in case outstanding is not cleared.

Complaints & Service Requests

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Charges

- 1. Any disagreement on charges levied should be informed within 60 days of billing, failing which all charges will be considered valid.

Service Accounting Codes (SAC)

SAC Code : Services	SAC Code : Services
998412 : Fixed Line Charges	998431 : Digital VAS Charges
998413 : Mobile Charges	998432 : Online Music Charges
998419 : VAS Charges	998433 : Online Video Charges
998422 : Data Charges	998439 : Online Content Charges

Signature Not Verified

Digitally signed by Reliance Jio Infocomm Limited
Date: 2024.01.03 19:33:37
Reason: Digitally Signed
Location: Mumbai

6 Months Balance

Sr.No.	Document Number	Invoice Date	Charges (₹)	Adjustment (₹)	Amount Paid (₹)	TDS Deducted (₹)	Balance Amount (₹)
1	524000182533	01-MAY-2023	1,669.41	0.00	1,669.41	0.00	0.00
2	554000152353	01-JUN-2023	944.94	0.00	944.94	0.00	0.00
3	551500158604	01-JUL-2023	2,834.84	0.00	2,834.84	0.00	0.00
4	553500178408	01-OCT-2023	2,834.84	0.00	2,834.84	0.00	0.00
Total			8,284.03	0.00	8,284.03	0.00	0.00

Reach Us

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LIFE

Shri Krishna Dutt Academy

Document Number: 523000230062

Invoice Date: 01-Jan-2024

Payments Received

Sr.No.	Document Number	Payment Date	Transaction Mode	Amount (₹)
1	553500178408	07-NOV-2023	Online	2,834.84
Total				2,834.84

Taxes

Sr. No.	Description	Charges (₹)	CGST (₹)	SGST (₹)	Amount (₹)
1	This month charges	2,402.40	216.22	216.22	432.44



Document Number: 523000230062

Invoice Date: 01-Jan-2024

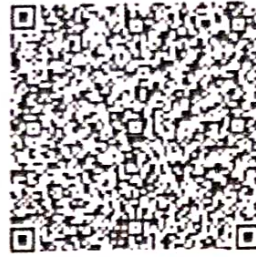
Shri Krishna Dutt Academy

Periodic Charges & Usage

Sr.No.	Service ID	Periodic Charge Amount (₹)	Domestic (₹)	Premium (₹)	ISD (₹)	VAS (₹)
1	300393641314	2,402.40	0.00	0.00	0.00	0.00
Total		2,402.40	0.00	0.00	0.00	0.00

Shri Krishna Dutt Academy-20/HS-1-Luckno
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 20/HC 1, 20/HS-1,
 RAISAREILLY ROAD, RAISAREILLY ROAD, VIRINDAVAN
 YOJANA, C.

Lucknow, Lucknow,
 Uttar Pradesh-226002, India



BHIM UPI

Original for Recipient

Account Number : 209165193871
 GST Bill Number : C09E232400079507
 Document Number : 554000069684
 Invoice Date : 01-Jan-2024
 Due Date : 18-Jan-2024
 Credit Limit : NA
 PO Number : Not Available

Place of Supply: 09 Uttar Pradesh

Platform Services

GST Registration Number: Not Available
 Organisation PAN : AABTS7777F

Your Platform Services Bill from 01-Oct-2023 to 31-Dec-2023

Refer following pages for details of charges

Payment Received (₹)	TDS Deducted / Reversed (₹)	Previous Adjustment (₹)	Previous Balance (₹)	Current Charges (₹)	Total Dues (₹)
-708.70	0.00	0.00	0.00	708.70	708.70

	Amount(₹)
1. Periodic Charges	600.60
2. Other Periodic Charges	0.00
3. One Time Charges	0.00
4. Current Discount / Credit / Debit	0.00
5. Current Taxable Charges (1+2+3+4)	600.60
6. Taxes	
CGST (9%)	54.05
SGST (9%)	54.05
7. Bill Discount including Tax	0.00
8. Waivers	0.00
Current Charges Payable (5+6+7+8)	708.70

Payment Options

JioAutoPay

JioPay

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ACH - (Direct Debit)

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Standing Instructions (Credit Card)

Use JioAutoPay on your Credit Card. To register visit www.jio.com/business/ and scroll down on the home page and click on Register for a copy of invoice by credit card.

*For more information visit www.jio.com

JioDigiPay

Selfcare Portal

Pay bills using credit/debit card/netbanking/e-wallets/UPI on www.jio.com/business/

NEFT/RTGS

You can do NEFT/RTGS payment/transfers by using Virtual A/C Code , IFSC Code



GSTIN: 09AAEC8R781GZM PAN: AAEC0587814

Registered Office: Jio Platforms Limited
 Office-10, Sakinaka, In Centre Point, Ranchhod, 5 Road,
 Ahmedabad, Ahmedabad-380015, Gujarat, India
 CIN: U72900GJ2011PLC110615

State Office: Jio Platforms Limited
 8th And 9th Floor, Plot No To 5th And 5th,
 ELDECO CORPORATE CHAMBER,
 2 Phase 1, Vishal Khurd, Gomti Nagar, Lucknow,
 Uttar Pradesh 226010

GST Registered Office: Jio Platforms Limited
 Vishal Khurd, Gomti Nagar
 8th And 9th Floor Plot No To 5th And 5th Eldeco
 Corporate Chamber 2 Phase 1
 Pincode 226010 Lucknow



DIGITAL LIFE

Shri Krishna Dutt Academy-2D/HS-1-Luckno

Document Number: 554000069684

Invoice Date: 01-Jan-2024

Terms and Conditions

Tariff & Plans

- 1. No migration fee is chargeable for changing tariff plan.
- 2. No charge will be levied for any service without your explicit consent.

Complaints & Service Requests

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Other Information

- 1. Jio Platforms Limited reserves the right to change, from time to time, the terms and conditions of the contract by giving notice of the changes.
- 2. In the event of non-payment, part payment or late payment of the outstanding amount by the due date, or in the case of nonpayment, Jio Platforms Limited reserves the right to disconnect services.
- 3. TDS Certificate to be submitted within 30 days of filing statement of deduction of tax as per the provisions of Income-tax Act, 1961 read with Income-tax Rules, 1962. Non-compliance will lead to the reversal of the TDS amount posted, leading to service restriction in case outstanding is not cleared.

Charges

- 1. Any disagreement on charges levied should be informed within 60 days of billing, failing which all charges will be considered valid.

Service Accounting Codes (SAC)

SAC Code : Services
998431 : Digital VAS Charges
998432 : Online Music Charges
998433 : Online Video Charges
998439 : Online Content Charges

Signature Not Verified

Digitally signed by Jio Platforms Limited
Date: 2024.01.03 19:37:38 IST
Reason: Digitally Signed
Location: Mumbai

6 Months Balance

Sr.No.	Document Number	Invoice Date	Charges (₹)	Adjustment (₹)	Amount Paid (₹)	TDS Deducted (₹)	Balance Amount (₹)
1	518500035922	01-MAY-2023	417.35	0.00	417.35	0.00	0.00
2	517500040614	01-JUN-2023	236.24	0.00	236.24	0.00	0.00
3	551500048468	01-JUL-2023	708.70	0.00	708.70	0.00	0.00
4	552500059816	01-OCT-2023	708.70	0.00	708.70	0.00	0.00
Total			2,070.99	0.00	2,070.99	0.00	0.00

Payments Received

Sr.No.	Document Number	Payment Date	Transaction Mode	Amount (₹)
1	552500059816	07-NOV-2023	Online	708.70
Total				708.70

Taxes

Sr. No.	Description	Charges (₹)	CGST (₹)	SGST (₹)	Amount (₹)
1	Charges	600.60	54.05	54.05	108.10

Reach Us

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LIFE

Shri Krishna Dutt Academy-2D/HS-1-Luckno

Document Number: 554000069684

Invoice Date: 01-Jan-2024

Charges in Detail

Periodic Charges

Sr.No.	Service Id	Amount (₹)
1	300393641314	600.60
Total		600.60



DIGITAL
LIFE

Shri Krishna Dutt Academy-2D,HS-1-Luckno

Document Number: 554000069684

Invoice Date: 01-Jan-2024

Service ID : 300393641314

User Name: Shri Krishna Dutt Academy-SKD ACADEMY -L ucknow
Address: A,SKD ACADEMY SCHOOL,A,
Vrindavan Yojna 2,Utrahtia,null,C,
Lucknow,Lucknow,
Uttar Pradesh-226002,India

Your Jio Plan Details

Plan Name:	Platform Services
OTT Apps	Microsoft 365 Business Starter, Video Conferencing

Plan Charges

Sr.No.	Description	From Date	To Date	Amount (₹)
1	Platform Services -Plan 1001 3M	01-JAN-2024	31-MAR-2024	600.60
2	Platform Services -Plan 1001 3M	01-JAN-2024	31-JAN-2024	0.00
Total				600.60